

Plan on the Use of Capacity Enhancement Grant for the 2017/18 School Year

Name of School : HKTA Tang Hin Memorial Secondary School

Means by which teachers have been consulted: at staff meetings and special meetings

Number of operating classes: 27

Task 1	Major Areas of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Methods of Evaluation	People Responsible
Enhancing students' language proficiency	1. To enhance students proficiency in English 2. To help low achievers to improve their English	To employ part-time teaching assistants (TA) to conduct English classes / activity sessions for S.2 to S.5 (Class sizes will be kept below 20)	Teachers will be relieved of their workload so that they can concentrate on developing effective teaching and learning strategies.	From September 2017 onward for one year. All classes / activity sessions will be held on Saturdays and in summer vacation.	Salary of part-time TAs for the year – <u>\$93,639.00</u>	<ul style="list-style-type: none"> ● Most of the students attain a pass in the Annual Results. ● Most of the students show improvement in academic performance after attending the courses. ● Most of the students agree that the courses are useful for improving their language proficiency. 	<ul style="list-style-type: none"> ● Evaluate the students' improvement through their feedback in class and performance in doing exercises and exam papers. ● Conduct a survey to gather feedback from the students and teaching assistants. 	Ms Leung KC Mr. Lam HB Ms Ngo KK

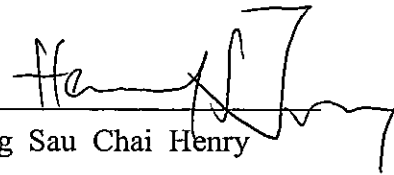
Task 2	Major Areas of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Methods of Evaluation	People Responsible
Enhancing students' language proficiency	1. To enhance students proficiency in Chinese 2. To help low achievers to improve their Chinese results	To employ part-time teaching assistants (TA) to conduct Chinese classes / activity sessions for S.1 to S.5 (Class sizes will be kept below 20)	Teachers will be relieved of their workload so that they can concentrate on developing effective teaching and learning strategies.	From September 2017 onward for one year. All classes / activity sessions will be held on Saturdays and in summer vacation.	Salary of the part-time TAs for the year – <u>\$104,496.00</u>	<ul style="list-style-type: none"> ● Most of the students attain a pass in the Annual Results. ● Most of the students show improvement in academic performance after attending the courses. ● Most of the students agree that the courses are useful for improving their language proficiency. 	<ul style="list-style-type: none"> ● Evaluate the students' improvement through their feedback in class and performance in doing exercises and exam papers. ● Conduct a survey to gather feedback from the students and teaching assistants. 	Ms Leung KC Mr. Lam HB Ms Lau CY

Task 3	Major Areas of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Methods of Evaluation	People Responsible
Coping with diverse and special learning needs of students	To help low achievers by giving more individual care.	To employ part-time tutors to provide individual support to the low achievers.	Teachers will be relieved of their workload so that they can concentrate on developing effective teaching and learning strategies.	From September 2017 onward for one year. All activity sessions will be held on Saturdays or after school.	Salary of part-time tutors for the year – <u>\$80,000</u>	<ul style="list-style-type: none"> ● Most of the students show improvement in academic performance after attending the activities. 	<ul style="list-style-type: none"> ● Evaluate the students' improvement through their feedback in class and performance in doing exercises and exam papers. ● Conduct a survey to gather feedback from the students and part-time tutors. 	Ms Leung KC Mr. Lam HB

Task 4	Major Areas of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Assessment Mechanism	Person-in-charge
Curriculum development	<ul style="list-style-type: none"> To develop a better physical education curriculum To provide more opportunities for students to learn to be creative, collaborative, sociable and competitive in a wide range of PE activities. 	<ul style="list-style-type: none"> To employ part-time coaches for 1 year to teach basketball, Chinese dance, table tennis, volleyball and rope skipping Besides giving lessons, they will organize activities for students such as visits, public performances and competitions. 	PE teachers are relieved of workload related to organizing /teaching such PE courses so that they have enhanced capacity to improve the formal PE curriculum and to organize other activities such as PE Day.	From September 2017 onwards for 1 year	Salary of the part-time coaches: <u>\$419,430.00</u>	<ul style="list-style-type: none"> 80% or above attendance throughout the year. Students are able to manage the basic skills of the activities. More time is available for PE teachers to develop a more diverse PE curriculum. 	<ul style="list-style-type: none"> Surveys to gather feedback from the students and PE teachers Regular assessments of the students' performance 	Mr Lam KC
				Total Expenditure	<u>\$697,565.00</u>			

\$98,184.00 to be deployed from EOEBG to make up the difference with the provision of \$599,381.00 (CEG 2017/18).

Date : 27 / 10 / 2017

Approved by : 
Tong Sau Chai Henry
Acting Supervisor