

Hong Kong Taoist Association Tang Hin Memorial Secondary School
Use of Capacity Enhancement Grant
ANNUAL REPORT (2022-2023)

1. OBJECTIVES OF THE CURRENT SCHOOL YEAR

1.1	To enhance students' language proficiency and cope with diverse and special learning needs of students
1.2	To cope with academically low achievers by improving their Mathematics results
1.3	To cope with academically low achievers by providing more individual care
1.4	To relieve teachers' workload in areas, namely invigilation, preparing teaching materials as well as coping with diverse and special learning needs of students

2. Review of Programme Plan

Objective 1.1 To enhance students' language proficiency and cope with diverse and special learning needs of students					
Action/Task	Teacher-in-charge	Success Criteria	Evaluation	Follow-Up Actions	Remarks/Suggestion For Further Improvement
(1) To employ part-time tutors to conduct English classes / activity sessions for S1 to S.5 (Class sizes will be kept below 20)	Ms Leung KC Mr. Lui KL Ms Ngo KK	<ul style="list-style-type: none"> ● Most of the students attain a pass in the Annual Results. ● Most of the students show improvement in academic performance after attending the courses. ● Most of the students agree that the courses are useful for improving their language proficiency. 	<ul style="list-style-type: none"> ● The attendance rate was high (90.7%). ● The students performed satisfactorily and most of them got a pass in the Annual Results. The passing rates were over 75% in S1, S2 and S5. However, the passing rates in S3 and S4 were not satisfactory. More learning support should be given to the students. ● Most of the students showed improvement in academic performance after attending the courses. 	The part-time tutors and subject teachers should discuss the students' learning progress and suggest ways to improve their English proficiency.	The learning materials and activities can be revised to cater for students' needs.

(2) To employ part-time tutors to conduct Chinese classes / activity sessions for S1 to S5 (Class sizes will be kept below 20)	Ms Leung KC Mr. Lui KL Ms Tsang WK	<ul style="list-style-type: none"> ● Most of the students attain a pass in the Annual Results. ● Most of the students show improvement in academic performance after attending the courses. ● Most of the students agree that the courses are useful for improving their language proficiency. 	<ul style="list-style-type: none"> ● The attendance rate was high (90.6%). ● On average 74.4% of students attained a pass in the Annual Results. The passing rates were satisfactory. ● Most of the students showed improvement in academic performance after attending the courses. 	<p>Follow-up measures should be implemented to improve student learning.</p> <p>The part-time tutors and subject teachers should communicate more frequently in order to suggest ways to improve the students' Chinese proficiency.</p>	More student-centred activities can be arranged in the courses so as to increase students' motivation in learning languages.
--	--	---	---	---	--

Objective 1.2 To cope with academically low achievers by improving their Mathematics results					
Action/Task	Teacher-in-charge	Success Criteria	Evaluation	Follow-Up Actions	Remarks/Suggestion For Further Improvement
To employ part-time tutors to conduct Mathematics classes / activity sessions for S.1 to S.5 (Class sizes will be kept below 20)	Ms Leung KC Mr. Lui KL Mr. Cheung WC	<ul style="list-style-type: none"> ● Most of the students attain a pass in the Annual Results. ● Most of the students show improvement in academic performance after attending the courses. ● Most of the students agree that the courses are useful for improving their Mathematics standard and arousing their interest in learning Mathematics. 	<ul style="list-style-type: none"> ● The attendance rate was high (90.9%). ● On average 65.9% of students attained a pass in the Annual Results. More academic support should be given to individual students to strengthen their learning foundation. ● Most of the students showed improvement in Mathematics after attending the courses. 	<p>The part-time tutors and subject teachers can give more encouragement to the students and help them set goals to make improvement in the coming school term.</p> <p>Subject teachers are required to give extra care to the less able students.</p>	The learning materials and activities can be revised to cater for students' needs.

Objective 1.3: To cope with academically low achievers by providing more individual care

Action/Task	Teacher-in-charge	Success Criteria	Evaluation	Follow-Up Actions	Remarks/Suggestion For Further Improvement
<ul style="list-style-type: none"> To employ part-time tutors to provide individual support to the low achievers. 	Ms Leung KC Mr. Lui KL	<ul style="list-style-type: none"> Most of the students show improvement in academic performance after attending the activities. 	<ul style="list-style-type: none"> Altogether 51 junior form students joined the study groups. The attendance rate was high (94.3%). Most of the students have shown improvement in academic performance. Besides, 8 outstanding past students were invited to conduct tutorial groups for senior form students to improve their academic performance. The students stated that their learning attitudes and skills have improved. Their attendance rate was high (90.8%). 	The part-time tutors can give more encouragement to the students and help them set goals to make improvement in the coming school term.	Better communication between tutors and subject teachers should be arranged. More guidance should be given to the tutors so that the tutors can prepare better for the tutorial groups.

Objective 1.4: To relieve teachers' workload in invigilation and preparing teaching materials, as well as coping with diverse and special learning needs of students					
Action/Task	Teacher-in-charge	Success Criteria	Evaluation	Follow-Up Actions	Remarks/Suggestion For Further Improvement
<ul style="list-style-type: none"> ● To employ a full-time teaching assistant to: <ul style="list-style-type: none"> - conduct tutorial groups for less able students - offer more learning support to students - help teachers prepare learning and assessment materials - assist teachers in administration work 	Ms Leung KC Mr Lui KL	<ul style="list-style-type: none"> ● Positive feedback from the students who have received the learning support. ● Teachers can concentrate on curriculum development. ● Percentage of teachers whose workload has been reduced 	<ul style="list-style-type: none"> ● The teaching assistant conducted tutorial groups for junior form students after school. The student performance and attendance were good. ● The teaching assistant helped teachers prepare learning materials and board display. She assisted teachers to promote National Education. ● The teaching assistant helped teachers to do the administration work and invigilation. Teachers' workload was reduced. 	The teaching assistant will continue to help teachers develop the curriculum and improve the teaching materials.	More teaching assistants will be employed to help different departments improve the curriculum and teaching materials.
<ul style="list-style-type: none"> ● To employ part-time tutors to: <ul style="list-style-type: none"> -assist teachers in invigilation - offer more learning support to individual students 	Ms Leung KC Mr Lui KL	<ul style="list-style-type: none"> ● Teachers' workload has been reduced. ● Positive feedback from the students who have received the learning support. 	<ul style="list-style-type: none"> ● 8 part-time tutors were employed to assist teachers in invigilation and offered learning support to individual students who failed in examinations. ● Study Room was also run by the tutors. ● Teachers' workload was reduced. ● Students gave positive feedback on the learning support. 	The records of invigilation and Study Room should be kept properly.	More part-time tutors will be employed to help teachers in the invigilation and monitoring the Study Room.

