

Hong Kong Taoist Association Tang Hin Memorial Secondary School
Use of Capacity Enhancement Grant
ANNUAL REPORT (2024-2025)

1. OBJECTIVES OF THE CURRENT SCHOOL YEAR

1.1	To enhance students' language proficiency
1.2	To improve students' mathematical skills
1.3	To increase the academic performance of target students in elective subjects
1.4	To provide support for the learning of individual students
1.5	To reduce the workload of teachers in terms of invigilation and preparation of teaching materials, as well as in dealing with the diverse learning needs of students

2. Review of Programme Plan

Objective 1.1 To enhance students' language proficiency					
Action/Task	Teacher-in-charge	Success Criteria	Evaluation	Follow-Up Actions	Remarks/Suggestion For Further Improvement
(1) To employ part-time tutors to run English enrichment courses for S4 to S5 (class sizes will be kept below 20) To improve students' English language skills	Ms. Leung KC Mr. Lui KL Ms. Chan PL Ms. Chan YT	- High attendance rate (>80%) 70% of the target students show an improvement in their academic performance after attending the courses. 70% of the target students agree that the courses are useful for improving their English language skills. 70% of the teachers involved agree that their workload has been reduced, allowing them to devote more time to the needs of their students.	- The attendance rate was high (82.3%). 67% of the target students show an improvement in their subject ranking after attending the courses. - Most of the target students (94%) agreed that the courses were useful for improving their English language skills. - Most of the teachers concerned (>90%) agreed that their workload had been reduced, giving them more time to meet the needs of their students.	Materials and activities can be adapted to the needs of the students.	Students are generally keen on attempting past examination papers. Greater emphasis can be placed on using the past examination papers to help students build their vocabulary and improve their exam skills.

(2) To employ part-time teaching assistants to run English enrichment courses for S1 to S3 (class sizes will be kept below 20) To improve students' English language skills To assist teachers with administrative tasks and preparing learning materials	Ms. Leung KC Mr. Lui KL Ms. Chan PL Ms. Chan YT	• High attendance rate (>80%) • 70% of the target students show an improvement in academic performance after attending the courses. • 70% of the target students agree that the courses are useful for improving their English language skills. • 70% of the teachers involved agree that their workload has been reduced, allowing them to devote more time to the needs of their students.	• The attendance rate was high (92.1%) • 71.8% of the target students show an improvement in academic performance after attending the courses. • 86.4% of the target students agreed that the course was useful in improving their English language skills. • Most of the teachers involved (>80%) agreed that their workload has been reduced, allowing them to devote more time to the needs of their students.	The enrichment course can be considered a part of learning support for the weaker English groups in S1 and S2.	The enrichment courses for S1 and S2 can support students in the weaker English groups by improving their grammar and vocabulary through a holistic approach.
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(3) To employ part-time tutors to run Chinese enrichment courses for S1-S5 (class sizes will be kept below 20) To enhance students' proficiency in Chinese Language	Ms. Leung KC Mr. Lui KL Ms. Tsang WK Ms. Yeung ST	• High attendance rate (>80%) • 70% of the target students show an improvement in their academic performance after attending the courses. • 70% of the target students agree that the courses are useful for improving their proficiency in the Chinese language. • 70% of the teachers involved agree that their workload has been reduced, allowing them to devote more time to the needs of their students.	• The attendance rate was high (86%). • 69% of the target students show an improvement in their academic performance after attending the courses. • 79.2% of the target students agreed that the courses were useful for improving their language proficiency. • Most of the teachers concerned (>90%) agreed that their workload has been reduced, giving them more time to meet the needs of their students.	A post-test and post-exam review related to core components for underachievers should be conducted.	Tutors and subject teachers should communicate more frequently to identify the core components.
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Objective 1.2 To improve students' mathematical skills					
Action/Task	Teacher-in-charge	Success Criteria	Evaluation	Follow-Up Actions	Remarks/Suggestion For Further Improvement
To employ part-time tutors to run Mathematics enrichment courses for S1-S5 (class sizes will be kept below 20) To enhance students' performance in Mathematics	Ms. Leung KC Mr. Lui KL Mr. Cheung WC Ms. Chan CW	• High attendance rate (>80%) • 70% of the target students show an improvement in their academic performance after attending the courses. • 70% of the target students agree that the courses are useful for improving their mathematical skills. • 70% of the teachers involved agree that their workload has been reduced, allowing them to devote more time to the needs of their students.	• The attendance rate was high (84.4%). • 68% of the target students show an improvement in their academic performance after attending the courses. • 92.9% of the target students agreed that the courses were useful for improving their mathematical skills. • Most of the teachers concerned (>90%) agreed that their workload has been reduced, giving them more time to meet the needs of their students.	Follow-up actions should be taken to improve students' learning.	To maintain a more focused tutorial class and evaluate students' performance, a two-page quiz will be prepared and completed by students in each lesson for junior forms.

Objective 1.3: To increase the academic performance of target students in elective subjects					
Action/Task	Teacher-in-charge	Success Criteria	Evaluation	Follow-Up Actions	Remarks/Suggestion For Further Improvement
To employ part-time tutors to run enrichment courses in electives for S5 to S6 To improve the attainment of targeted students in electives	Ms. Leung KC Mr. Lui KL Ms. Chan PC Ms. Cheung YK Mr. Lam HB Mr. Yuen WC	• High attendance rate (>80%) • 70% of the target students show an improvement in their academic performance after attending the course. • 70% of the target students agree that the learning support is useful for improving their performance. • 70% of the teachers involved agree that their workload has been reduced, allowing them to devote more time to the needs of their students.	• The attendance rate was high (84.1%). • 69.8% showed improved performance in study skills as evidenced by their exam results. • All target students agreed that the courses were useful for improving their study skills. • Most of the teachers concerned (>90%) agreed that their workload has been reduced, giving them more time to meet the needs of their students.	Part-time tutors can give more encouragement to students and help them set goals to improve in their public exam.	There should be better communication between tutors and subject teachers. More guidance should be given to tutors to help them prepare for tutorial groups.

Objective 1.4: To provide support for the learning of individual students					
Action/Task	Teacher-in-charge	Success Criteria	Evaluation	Follow-Up Actions	Remarks/Suggestion For Further Improvement
To employ part-time tutors to provide individual support to low achievers To improve students' learning skills and attitude	Ms. Leung KC Mr. Lui KL	• High attendance rate (>80%) • 70% of the target students show an improvement in their academic performance. • 70% of the target students agree that the learning support is useful for improving their study skills. • 70% of the teachers involved agree that their workload has been reduced, allowing them to devote more time to the needs of their students.	• The attendance rate was high (91.6%). • 74.2% of the target students showed improvement in their study skills as evidenced by their exam results. • Most of the target students (96.7%) agreed that the courses were useful for improving their study skills. • Most of the teachers concerned (>90%) agreed that their workload has been reduced, giving them more time to meet the needs of their students.	Part-time tutors can give more encouragement to students and help them set goals to improve in the next term.	There should be better communication between tutors and subject teachers. More guidance should be given to tutors to help them prepare for tutorial groups.

Objective 1.5: To reduce the workload of teachers in terms of invigilation and preparation of teaching materials, as well as in dealing with the diverse learning needs of students

Action/Task	Teacher-in-charge	Success Criteria	Evaluation	Follow-Up Actions	Remarks/Suggestion For Further Improvement
To employ part-time tutors to help teachers with invigilation and provide more learning support for individual students	Ms. Leung KC Mr Lui KL	70% of students agree that the study room gives them a quiet place to study. 70% of the teachers involved agree that their workload has been reduced, allowing them to spend more time with their students.	- Most students (83.4%) agreed that the study room was well managed and gave them a quiet place to study. - Most of the teachers concerned (>90%) agreed that their workload has been reduced, giving them more time to meet the needs of their students.	Students have requested more iPads for their self-study purposes.	More iPads can be deployed in the Study Room.

3. FINANCIAL REPORT

Income:

Grant Received: \$676,944.00

Expenditure:

Item	Description	Amount(\$)	Remarks
1	Part-time English tutors	60,175.00	Capacity Enhancement Grant
2	Part-time teaching assistants (English)	106,937.50	Capacity Enhancement Grant
3	Part-time Chinese tutors	78,595.00	Capacity Enhancement Grant
4	Part-time Mathematics tutors	85,600.00	Capacity Enhancement Grant
5	Part-time tutors (elective subjects)	51,850.00	Capacity Enhancement Grant
6	Part-time tutors (tutorial groups)	79,162.50	Capacity Enhancement Grant
7	Part-time tutors	84,656.00	Capacity Enhancement Grant
	Total:	546,976.00	
	Balance c/d	129,968.00	To be deployed to EOEBG

4.	PROGRAMME TEAM
	Unit Head: <u>Leung Kit Ching / Lui Ka Lun</u> Members: Chan Pui Lam Chan Chun Wah Chan Yuk Ting Chan Pui Ching Tsang Wing Kuen Cheung Yuen Kwan Yeung Shek Tan Lam Hon Bui Cheung Wai Chiu Yuen Wan Chung