Hong Kong Taoist Association Tang Hin Memorial Secondary School
Use of Capacity Enhancement Grant
ANNUAL REPORT (2010 - 2011)

1.	**OBJECTIVES OF THE CURRENT SCHOOL YEAR**	
	1.1	To enhance students' language proficiency and cope with diverse and special learning needs of students
	1.2	To cope with academically low achievers by improving their Mathematics results
	1.3	To achieve one of our school's missions - "one art for life" and to enhance the musical life of the school
	1.4	To develop a better physical education curriculum

2. Review of Programme Plan

Objective 1.1 To enhance students' language proficiency and cope with diverse and special learning needs of students

Action/Task	Teacher-in-charge	Success Criteria	Evaluation	Follow-Up Actions	Remarks/Suggestion For Further Improvement
(1) To employ part-time teaching assistants (TA) to conduct English classes / activity sessions for S.3 to S.5 (Class sizes will be kept below 20)	Ms Leung KC Mr. Lam HB Ms Ngo KK	● Most of the target students (>90%) attain a pass in the Annual Results. ● Most of the target students show improvement in academic performance after attending the courses. ● Most of the target students agree that the courses are useful for improving their language proficiency.	● 92.1% of the target students passed in English. The results were satisfactory. ● Most of the target students showed improvement in academic performance after attending the courses. ● 89.4% of the target students agreed that the courses were useful for improving their language proficiency.	The part-time teaching assistants and subject teachers should discuss the students' learning progress and suggest ways to improve their English proficiency.	Students' attendance in the remedial classes was satisfactory. There were, however, still some cases of absence not supported with good reasons so follow-up work was needed.

(2) To employ a part-time teaching assistant (TA) to conduct Chinese classes / activity sessions for S.1 to S.2 (Class sizes will be kept below 20)	Ms Leung KC Mr. Lam HB Ms Lau CY	● Most of the target students (>90%) attain a pass in the Annual Results. ● Most of the target students show improvement in academic performance after attending the courses. ● Most of the target students agree that the courses are useful for improving their language proficiency.	● 72% of the target students passed in Chinese. The results were lower than expected. The senior form students performed unsatisfactorily. ● Most of the target students showed improvement in academic performance after attending the courses. ● Most of the target students (89%) agreed that the courses were useful for improving their language proficiency.	Follow-up measures should be implemented to improve student learning. The part-time teaching assistants and subject teachers should communicate more frequently in order to suggest ways to improve the students' Chinese proficiency.	More student-centred activities can be arranged in the courses so as to increase students' motivation in learning languages.

Objective 1.2 To cope with academically low achievers by improving their Mathematics results					
Action/Task	**Teacher-in-charge**	**Success Criteria**	**Evaluation**	**Follow-Up Actions**	**Remarks/Suggestion For Further Improvement**
To employ part-time teaching assistants (TA) to conduct Mathematics classes / activity sessions for S.1 to S.5 (Class sizes will be kept below 20)	Ms Leung KC Mr. Lam HB Mr. Cheung WC	● Most of the target students (> 90%) attain a pass in the Annual Results. ● Most of the target students show improvement in academic performance after attending the courses. ● Most of the target students agree that the courses are useful for improving their Mathematics standard and arousing their interest in learning Mathematics.	(1) 77.2% of the target students attained a pass in the Annual Results. Although the percentage was lower than expected, most failed students had 45 marks or above in the annual results. (2) Most of the target students showed improvement in academic performance after attending the courses. (3) Most of the target students (89%) agreed that the courses were useful for improving their Mathematics standard.	The part-time teaching assistants and subject teachers can give more encouragement to the students and help them set goals to make improvement in the coming school term.	Students' attendance in the remedial classes was satisfactory. There were, however, still some cases of absence not supported with good reasons so follow-up work was needed. More student-centred activities can be employed to arouse student interest in learning Mathematics.

Objective 1.3: To achieve one of our school's missions - "one art for life" and to enhance the musical life of the school					
Action/Task	**Teacher-in-charge**	**Success Criteria**	**Evaluation**	**Follow-Up Actions**	**Remarks/Suggestion For Further Improvement**
● To employ part-time instrument instructors for 1 year to run instrument classes ● Besides giving lessons, they will organize activities for students such as visits, attending concerts and other music appreciation activities.	Ms Leung SW	● 70% or above attendance throughout the year. ● Students can manage the basic skills of playing the instruments.	● 39 students took the instrumental courses. The attendance was high (>70%). ● The students were able to manage the basic skills of playing the instruments. They won the bronze prize in the Chinese Orchestra Interflow 2011, champion in the Liuyeqin solo class, 1st runner-up in both the Di solo class and Ruan solo class in the 63rd Hong Kong Schools Music Festival. They also gave performances in the music week and S.1 Orientation Day.	The attendance records must be filed and kept properly by Miss Leung Sau Wai.	The subsidies from the Capacity Enhancement Grant are not enough for running all the courses. Other sources of funds should be found to subsidize students to attend the courses.

Objective 1.4: To develop a better physical education curriculum					
Action/Task	**Teacher-in-charge**	**Success Criteria**	**Evaluation**	**Follow-Up Actions**	**Remarks/Suggestion For Further Improvement**
● To employ part-time coaches for 1 year to teach basketball, Chinese dance, table tennis, Tai Chi, and rope skipping ● Besides giving lessons, they will organize activities for students such as visits, public performances and competitions.	Ms Chan Wai Chung	● 80% or above attendance throughout the year. ● Students are able to manage the basic skills of the activities. ● More time is available for PE teachers to develop a more diverse PE curriculum.	● Over 100 students took the courses. The attendance was very high (>80%). ● The students were able to manage the basic skills of the activities. They performed well in external competitions. For example, they won prizes such as Honours Award in the Schools Dance Festival, and Champion of the Girls Grade C Table Tennis in Inter-school Table Tennis Championships. Our school team also represented the HK Rope Skipping Team and got the Championship in the Asia Cup Championships held in South Korea. ● The PE teachers were relieved of workload related to organizing /teaching such classes so that they have enhanced capacity to offer other activities such as athletics.	The attendance records must be filed and kept properly in the office.	The subsidies from the Capacity Enhancement Grant are not enough for running all the courses. Other sources of funds should be found to subsidize students to attend the courses.

3.	FINANCIAL REPORT			
	Income:			
			Grant Received:	471,771.00
	Expenditure:			
	Item	**Description**	**Amount**	**Remarks**
	1.	Part-time English teaching assistants	**44,211.00**	Capacity Enhancement Grant
	2	Part-time Chinese teaching assistants	**51,408.00**	Capacity Enhancement Grant
	3	Part-time Mathematics teaching assistants	**54,138.00**	Capacity Enhancement Grant
	4	Part-time instrument instructors	**67,200.00**	Capacity Enhancement Grant
	5	Part-time coaches	**221,825.00**	Capacity Enhancement Grant
		Total:	**438,782.00**	
		Balance c/d	**32,989.00**	

4.	PROGRAMME TEAM	
	Unit Head: Leung Kit Ching / Lam Hon Biu	
	Members :	
	Ngo Kuen Kuen	Leung Sau Wai
	Lau Choi Ying	Chan Wai Chung
	Cheung Wai Chiu	Lam Hon Biu